

Conference paper preparation procedure

- Page size: A4 (29.7 × 21.0 cm)
- Margins: 2.5 cm
- Font type: Sylfaen
- Font size: 12
- Spacing between lines: 1.5 cm
- Format: Microsoft Word
- Abstract size: no more than 500 words
- Duration of the presentation: 15 minutes
- Length of the scientific work: in addition to sources and tables 1500-3000 words (no more than 12 pages)
- Title of the paper: in the center, font size 14, Bold
- Speaker's name and surname, Scientific rank and degree: in the center, font size 12, Italic

Paper structure

- Title
- Content (Table of contents)
- Abstract
- Introduction (The essence of the problems, relevance of the topic and definitions of basic concepts)
- Description of methodology
- Literature review
- Main text (It is preferable to divide it into subsections)
- Conclusion
- Reference list (In the list should be indicated only the source which was used during the research or preparation of the paper; Listing should be according to author, in alphabetical order: author, the title of the paper, year of publication, publishing house, last access date if referring to an online source)

Note: Format the paper using APA style.

Abstract preparation guideline

Structure:

- Purpose
- Structure/methodology/approach

- Conclusions
- Limitations of the research (the faults)/influence
- News/value
- Keywords

Technical parameters:

- Paper's abstract: no more than 500 words
- Font type: Sylfaen
- Font size: 12
- The distance between lines: 1.5 cm
- Title of the paper: in the center, font size 14, Bold
- Speaker's name and surname, University: in the center, font size 12, Italic
- Margins: right margin - 2.5 cm, left margin - 2.5 cm, top margin - 2.5 cm, bottom margin 2.5 cm (The first line should not be indented)

Note: Format the paper using APA style.